

## **DUNDEE CITY COUNCIL**

**Report to: Policy & Resources Committee - 22 October 2007**

**Report on: Dundee Adult Protection Committee**

**Report by: Director of Social Work**

**Report No: 523-2007**

### **1.0 PURPOSE OF REPORT**

1.1 The purpose of this report is to advise the Policy and Resources Committee of an amendment to paragraph 1.2 and diagram 1 of Appendix 1 contained in report 208-2007, as described in paragraph 4.1.3 of this report.

### **2.0 RECOMMENDATIONS**

2.1 It is recommended that the Policy & Resources Committee:

Approves the amendment to paragraph 1.2 and diagram 1 of Appendix 1 contained in report 208-2007, as described in paragraphs 4.1.3 and 4.1.4 of this report.

### **3.0 FINANCIAL IMPLICATIONS**

3.1 There are no financial implications arising from this report.

### **4.0 MAIN TEXT**

#### **4.1 Background**

4.1.1 Report 208-2007 was approved by the Policy and Resources Committee on April 16th 2007. Appendix 1 of that report contained details of the proposed Dundee Adult Protection Committee.

4.1.2 Paragraph 1.2 of Appendix 1 outlined governance arrangements of the Dundee Adult Protection Committee. This stated that the Committee "will report formally to the Policy and Resources Committee of Dundee City Council".

4.1.3 It is suggested that the Dundee Adult Protection Committee should also formally report to the Chief Executive of Dundee City Council, the Chief Executive of NHS Tayside and the Chief Constable of Tayside Police. This would be consistent with governance arrangements in respect of adult protection committees elsewhere in Scotland and the governance arrangements for the Dundee Child Protection Committee.

4.1.4 Diagram 1 of Appendix 1 shows the amended reporting arrangements.

## **5.0 POLICY IMPLICATIONS**

- 5.1 This report has been screened for any policy implications in respect of Sustainability, Strategic Environment Assessment, Anti Poverty, Equality, Impact Assessment and Risk Management. There are no major issues.

## **6.0 CONSULTATION**

- 6.1 The Chief Executive, Depute Chief Executives (Support Services, Finance), Assistant Chief Executive (Community Planning), Dundee CHP, NHS Tayside and the Chief Constable Tayside Police have been consulted in the preparation of this report:

## **7.0 BACKGROUND PAPERS**

None.

Alan G Baird  
Director of Social Work

Date: 28 September 2007

## **DUNDEE ADULT PROTECTION COMMITTEE**

### **1.0 Governance of the Adult Protection Committee**

1.1 Each council area is responsible for establishing an adult protection committee. In Dundee, this committee shall be known as the Dundee Adult Protection Committee.

1.2 The Dundee Adult Protection Committee will be integrated into local community planning structures and will report formally to the Policy and Resources Committee of Dundee City Council and to the Chief Executive of Dundee City Council, the Chief Executive of NHS Tayside and the Chief Constable of Tayside Police. It will liaise formally with other groups with an interest in adult and child protection, as shown in Diagram 1 on page 4 of this appendix. These include:

- Mental Welfare Commission;
- Dundee Domestic Abuse Steering Group;
- Dundee Multi Agency Public Protection Arrangements;
- Tayside Adult Protection Steering Group;
- the Community Safety Partnership;
- Children & Young People Protection Committee; and
- Care Commission

### **2.0 Membership of the Dundee Adult Protection Committee**

2.1 Dundee City Council will be responsible for appointing a Convener and other members with relevant knowledge and skills. The Convener must not be a member or officer of the Council. Members must include:

- Officers of Dundee City Council;
- the Care Commission;
- NHS Tayside;
- Chief Constable Tayside Police; and
- any other public body or office-holder as the Scottish Ministers may by order specify.

2.2 Dundee City Council can also appoint other relevant individuals or organisations to attend the Committee as necessary, for example:

- the Mental Welfare Commission;

- the Public Guardian; and
- service users or representatives from all care groups.

2.3 Each of the aforementioned public bodies and office-holders must provide the Adult Protection Committee with any information, for example statistical data, which the Committee may reasonably require for the purposes of performing its functions.

### **3.0 Remit of the Dundee Adult Protection Committee**

3.1 The Dundee Adult Protection committee will undertake the following functions:

- keep under review procedures and practices which relate to the safeguarding of adults at risk;
- provide information or advice relating to the safeguarding of adults at risk;
- assist in, or encourage, appropriate training or education programmes;
- undertake any other function relating to the safeguarding of individuals as the Scottish Ministers may by order specify;
- improve co-operation between each of the relevant public bodies and office holders, that is:
  - Dundee City Council
  - the Care Commission
  - NHS Tayside
  - the Chief Constable Tayside Police
  - any other public body or office-holder as the Scottish Ministers may by order specify;

3.2 Dundee City Council and the Dundee Adult Protection Committee must have regard to any guidance issued by the Scottish Ministers about their functions as outlined above.

3.3 The Convener of the Committee will produce reports biennially on the exercise of the Committee's functions.

3.4 Following approval of the report by Dundee Adult Protection Committee and the Policy and Resources Committee, the Convener will send copies of the report to:

- the Care Commission;
- NHS Tayside;
- the Chief Constable Tayside Police;

- the Mental Welfare Commission for Scotland;
- the Public Guardian; and
- any other public body or office-holder as the Scottish Ministers may by order specify.

#### **4.0 Committee Procedures**

4.1 The Adult Protection Committee shall establish and regulate its own procedures, providing these procedures allow for representation from the following to attend Committee meetings:

- the Mental Welfare Commission for Scotland;
- the Public Guardian;
- the Care Commission; and
- any other public body or office-holder as specified by the Scottish Ministers.

4.2 The procedures will be developed in accordance with the Codes of Practice that are issued by the Scottish Executive.

#### **5.0 Code of Practice**

5.1 Scottish Minister will prepare, publish and review a code of practice containing guidance about the performance of Dundee City Council and NHS Tayside in relation of their functions in relation to the Adult Protection Committee.

5.2 Dundee City Council and the Dundee Adult Protection Committee will have regard to the code of practice and guidance issued by Scottish Ministers.

### ***References***

Adult Support and Protection (Scotland) Bill enacted 15th February 2007

Protecting Vulnerable Adults in Tayside - A Multi-Agency Protocol (2005)

Social Work Services Inspectorate (2004) Report of the Inspection of Scottish Borders Council Social Work Service for People affected by learning Disabilities.

The Protection of Vulnerable Adults in Dundee Audit Report (2005)

Diagram 1

